

**City of Gem Lake**  
**Special City Council Meeting – March 7, 2018**  
**Meeting Minutes**

Acting Mayor Artig-Swomley called the meeting to order at 7:00 p.m. Councilmembers Linder and Kuny were present, Mayor Uzpen, excused. Others in attendance: City Engineer Justin Gese, City Attorney Patrick Kelly, City Planner Tom Riedesel, City Planning Commission Chair Ben Johnson, Len Cacioppo, Fritz Magnuson and Dan Marier.

**March 7, 2018, Agenda**

A motion was made by Councilmember Lindner, seconded by Councilmember Kuny to approve the agenda for March 7, 2018, motion passed. Agenda approved.

**Committee Reports**

None.

**New Business**

City Planner Tom Riedesel reported on the Villas of Gem Lake Plan updates. The trail to Daniels Farm Road has been removed; developer will not use Daniels Farm Road at any time, the construction entrance to the site will be at the entrance to the development across from English Street; a development storm water management operation and maintenance plan has been submitted; the Villas developer has committed to working with the Daniels Farm Road Association to give up their rights to use of Daniels Farm Road; a storm water management operation and maintenance plan has been submitted; a wetland/outlot operation and maintenance manual has been submitted and an updated plan set has been received; the black hills trees have been changed to Norway Pine. The planner recommends approval subject to conditions outlined in the staff report.

City Engineer Justin Gese reported on the engineering. The plans that were submitted on March 6, 2018, have not been fully reviewed by the city engineer. Initial review notes that the trail has been removed, easement for the wetland needs to be shown on the plot, and other technical “tweets” need to be addressed. City engineer will check on fire lane requirements. The city engineer recommends approval, noting CUP item #24, all requirements of the City Engineer shall be met.

A motion was made by Councilmember Lindner, seconded by Councilmember Artig-Swomley to approve the preliminary plat subject to final approval of the conditions. A voice vote was taken, all yes. Motion passes.

A motion was made by Councilmember Lindner, seconded Councilmember Kuny to approve the Conditional Use Permit as described by city planner. A voice vote was taken, Lindner, Artig-Swomley, yes, Kuny, nay. Motion passes.

A motion was made by Councilmember Lindner, seconded by Councilmember Kuny to approve the zoning certificate. A voice vote was taken, Lindner, Artig-Swomley, yes, Councilmember Kuny, nay. Motion passes.

**Resolution 2018-03 Appointment of Tori Leonhardt, City Clerk**

A motion was made by Councilmember Lindner, seconded by Councilmember Kuny to approve Resolution 2018-03. Motion passes, Resolution approved.

**Resolution 2018-04 Appointment of Leonard Cacioppo to City Council**

A motion was made by Councilmember Lindner, seconded by Councilmember Kuny to approve Resolution 2018-04. Motion passes, Resolution approved.

**Adjournment**

Being there no further business, following a motion by Councilmember Lindner, seconded by Councilmember Kuny, the meeting adjourned at 7:32 p.m.

*Respectfully submitted: Gloria Tessier.*