

City of Gem Lake
City Council Meeting – February 20, 2018
Meeting Minutes

Mayor Uzpen called the meeting to order at 7:00 p.m. Councilmembers Artig-Swomley, Linder and Kuny were present. Others in attendance: City Engineer Justin Gese, S.E.H., City Attorney Patrick Kelly, City Planner Tom Riedesel; Planning Commission Chair Ben Johnson, Planning Commission member Len Cacioppo; citizens: Rick Bosak, Paul Emeott, Fritz Magnuson, Stephen Nelson and Steve Varley.

February 20, 2018, Agenda

A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Lindner to approve the agenda for February 20, 2018, motion passed. Agenda approved.

Minutes

Councilmember Artig-Swomley made a motion, seconded by Councilmember Lindner to approve the minutes for January 16, 2018, motion passed. Minutes approved.

Committee Reports

Planning Commissioner Chair Ben Johnson briefly the council on the results of the Planning Commission meeting on February 6, 2018. The commission reviewed the preliminary plat for the Villas at Gem Lake and voted (4-0) to approve the preliminary plat with recommendations and conditions set forth in the minutes of the meeting.

Newsletter

Villas at Gem Lake, liquor license approvals, Scheuneman Road project update, recycling report, items held over from last newsletter, new council member, filing for vacant city council position, vintage photos data base, newsletter out early March.

New Business

William Short – City Clerk Position

Mr. Short briefed the council on offering the city clerk position to Ms. Tori Leonhardt, staff member of White Bear Township. Ms. Leonhardt has attended the course work and obtained the certificate to that allows her to serve as a city clerk. The position was discussed with Ms. Leonhardt and township staff and she has agreed to accept the position. A motion was made by Councilmember Lindner, seconded by Councilmember Artig-Swomley to approve Ms. Tori Leonhardt as city clerk effective March 20, 2018. Motion passed.

Resolution 2018-02 Willow Lane School

A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Lindner to approve Resolution 2018-02. Motion passed. Resolution approved.

New City Councilmember

A motion was made by Councilmember Lindner, seconded by Councilmember Kuny to approve the appointment of Len Cacioppo as the new city councilmember. Motion passed. Mr. Cacioppo will be sworn in at the March 20, 2018, City Council meeting.

Day's open/hours open

Due to lack of foot traffic during the current business hours, the city will streamlining the hours and days open. New business hours will be 8:00 a.m. – 2:00 p.m., Monday – Thursday, closed Fridays, subject to approval of a resolution at the March 20, 2018, City Council meeting. A motion was made by Councilmember Lindner, seconded by Councilmember Artig-Swomley to adopt a resolution at the March 20, 2018, City Council meeting stating new business hours and days open. Motion passed.

Scheuneman Road Project Update – Justin Gese

Next step in the process is to authorize the bid. Opening date, March 26, 2018, award project, April 17, 2018. Assessment hearing, April 17, 2018, City Council meeting. A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Lindner to authorize the bid for the Scheuneman Road project. Motion passed.

Landmark of Gem Lake, LLC, review of preliminary plat and conditional use permit for the Villas of Gem Lake proposal

After discussion in regard to the conditional use permit, zoning certificate and developers agreement contents, the council agreed to continue the meeting to March 7th, 2018. A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Lindner to amend the agenda to continue the meeting with a special City Council meeting to be held on March 7th, 2018. Motion passed.

Claims for the month of February, 2018

A motion was made by Councilmember Lindner, seconded by Councilmember Artig-Swomley to approve the claims for February, 2018. Motion passed. Claims approved.

Monthly Financial Reports

Approved.

Next Meetings

March 12, Workshop cancelled, Next City Council meeting, Tuesday, March 20, 2018, 7:00 p.m.

Adjournment

No adjournment, the meeting was continued to March 7, 2018.

Respectfully submitted: Gloria Tessier.