

**City of Gem Lake
City Council Meeting – May 17, 2016
Meeting Minutes**

Mayor Uzpen called the meeting to order at 7:00 p.m. Councilmembers Artig-Swomley, Bosak and Lindner were present, Councilmember Kuny was excused. Others in attendance: Michelle Hoffman and Chris Knopik, CliftonLarsonAllen, Justin Gese S.E.H., Tom Kelly, Financial Director, Paul Emeott, Kristin Kirchhamer, Lorrell Kirchhamer, Shawn Pehrson, Christine Renstrom, residents, and high schools students not signed in on the sign in sheet.

May 17, 2016, Agenda

A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Bosak to approve the agenda for May 17, 2016, motion passed. Agenda approved.

Minutes

Councilmember Artig-Swomley made a motion, seconded by Councilmember Linder to approve the minutes for the April 19, 2016, City Council meeting, motion passed. Minutes approved.

Committee Reports

None.

Old Business

Newsletter ideas: flag pole dedication, Willow Lane donation, City of Gem Lake audit findings, trash-to-treasure results, request for citizens to be on the planning commission, water project, utility article, recycling, National Police Week proclamation.

New Business

Audit Findings – Chris Knopik, CliftonLarsonAllen

Michelle Hoffman and Chris Knopik, CliftonLarsonAllen presented the results of the City of Gem Lake audit.

Proclamation for National Police Week

A motion was made by Councilmember Lindner, seconded by Councilmember Artig-Swomley to approve the Proclamation for National Police Week 2016, motion passed.

VWLAMO Joint Powers Agreement Resolution 2016-08

A motion was made by Councilmember Lindner, seconded by Councilmember Bosak to approve the VWLAMO Joint Powers Agreement, motion passed.

Development/Redevelopment Procedure

Tabled to June 21, 2016, City Council meeting.

Amendment to agreement between Ramsey County and the City of Gem Lake for Election Services

A motion was made by Councilmember Lindner, seconded by Councilmember Bosak to approve the Amendment to agreement between Ramsey County and the City of Gem Lake for Election Services, motion passed.

Claims for May, 2016

A motion was made by Councilmember Lindner, seconded by Councilmember Artig-Swomley to approve the claims for May, 2016. Motion passed.

Monthly Financial Reports

Accepted.

Open Items for the Councilmembers to Bring up

None

Presentations from the Public

Discussion took place in regard to sanitary sewer on Otter Lake Road. Engineer Gese and Councilmember Artig-Swomley reminded citizens that the city needs to follow the 429 process if assessments of properties are going to take place. A petition was discussed, however more information was needed for some of the residents to agree to sign the petition. Conclusion of the discussion: Ms. Kirchhamer, author of petition, would continue to solicit neighbors to sign the petition, Engineer Gese would look at redefining the area for the petition and the discussion will continue at the June 21, 2016, City Council meeting.

Next Meetings

The City Workshop and Planning Commission meeting will be combined to take place Monday, June 13, 2016, agenda – results of the ordinance review committee meetings.

Next City Council meeting, Tuesday, June 21, 7:00 p.m.

Adjournment

Being there no further business, following a motion by Councilmember Lindner, seconded by Councilmember Artig-Swomley adjourned the meeting at 8:23 p.m.

Respectfully submitted, Gloria Tessier