

**City of Gem Lake
City Council Meeting – November 19, 2019
Meeting Minutes**

Mayor Uzpen called the meeting to order at 7:00 p.m. Councilmembers Artig-Swomley, Cacioppo, Kuny and Lindner were present. Others in attendance: City Attorney Patrick Kelly, Sue Vento, Metropolitan Council District 11 Representative. Residents: Don Cummings and Steve Varley.

November 19, 2019, Agenda

A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Cacioppo to approve the agenda. Voice vote taken, all voted yes, motion passes. Agenda approved.

Minutes

A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Lindner to approve the October 15, 2019, City Council minutes. Voice vote taken, all voted yes, Motion passes, minutes approved.

Committee Reports – Planning Commission

Chair will present meeting results at December, 2019, City Council meeting.

Newsletter

Police and Fire Chief Updates, Resource Recovery Tipping Fee for 2020, Archery Hunt update, recycling update, road salt symposium, Luther Cadillac, Gem Lake Villas. December issue – Outlot A (Gem Lake Villas).

New Business

2020 Fee Schedule

Updates to fee schedule, golf cart permit fee added (\$30.00 annually), roof permit changed to flat fee instead of valuation (\$125.00), change contractor license from annual to expiration one year after date issued.

2019/2020 Snow Plowing Contract – T.A. Schifsky & Sons, Inc.

A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Cacioppo to approve the 2019/2020 Snow Plowing Contract with T.A. Schifsky & Sons, Inc. Voice vote taken, all voted yet, Motion passes, contract approved.

Metropolitan Council Representative – Sue Vento, District 11

Ms. Vento was appointed by Governor Tim Walz in March, 2019, updated the council on her past volunteer and work experiences. She is excited to be involved in her new role with the Metropolitan Council and looks forward to working with the City of Gem Lake.

Fast Before You Feast, November 28, 2019, Special Event Permission

Midwest Multisport Races, LLC. has requested the use of Otter Lake and Scheuneman Roads for a run/walk race to take place the morning of Thursday, November 28th, 2019. A motion was made by Councilmember Artig-Swomley, seconded by Councilmember Lindner to approve the special event for

November 28, 2019. A voice vote was taken, all members voted yes, motion passes, Special Event permission granted.

Municipal Service Agreement

Council discussed the Municipal Service Agreement with White Bear Township. In the audit report the auditor stated that the Township has been over charging the City of Gem Lake for some tasks. For example, if a task was to be completed by a clerical employee and that employee was not available to perform the task, a senior level employee performed the task and that task was charged to the City of Gem Lake at the senior level employee's salary rate. The auditor stated that those tasks should be charged according to whom normally would perform that task, not whom was doing the task.

In September, 2019, the council approved the Municipal Services Agreement with the Township, the agreement reflecting the staff salaries and sent it back to the Township for their agreement. The Township returned the agreement with a new rate of \$100.00 per hour for all staff. After a discussion about the revised Agreement, Councilmember Cacioppo asked Mayor Uzpen to request that the Township provide a detailed billing report that identifies each individual rate charged and the number of hours billed to Gem Lake for administrative services for 2018 & 2019 to-date. The City will use the information to further analyze the financial impact to the City for the proposed rate changes introduced by the Township. Councilmember Cacioppo and Artig-Swomley have agreed to work with the Township on negotiations of the Municipal Service Agreement.

Claims

A motion was made by Councilmember Lindner, seconded by Councilmember Cacioppo to approve the claims for November, 2019. Motion passes, claims approved.

Presentations from the Public

Don Cummings, XX Summit Farm Lane, asked about the new signs on the trail and Outlot A in Gem Lake Villas.

Open Items from the Council Members to Bring Up

Councilmember Artig-Swomley – what is the total cost for the sidewalk in Phase I, if the road is eventually going to be widened, why not wait till that time to put in the sidewalk. Mayor Uzpen will request that the City Engineer forward the total costs to the Council.

Next Meetings/Workshop

December 9, 2019, workshop cancelled.

Adjournment

Being there no further business, following a motion from Councilmember Lindner, seconded by Councilmember Artig-Swomley, the meeting adjourned at 8:37 p.m.

Respectfully submitted, Gloria Tessier.