



**City of Gem Lake**  
 Heritage Hall  
 4200 Otter Lake Road | Gem Lake, MN 55110  
 651-747-2790/92 | 651-747-2795 (fax)  
 E-mail [city@gemlakemn.org](mailto:city@gemlakemn.org)

## Building Permit Application

Applicant:  Owner  Contractor

### Property Information

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Contractor Information

Contractor: \_\_\_\_\_

State License #: \_\_\_\_\_ Lead Certification #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Type

Commercial  Public/Institutional  Single-Family Dwelling  Two-Family Dwelling  Townhouse  Accessory Structure

### Construction Type

New Construction  Accessory Building  Remodel/Alteration  Kitchen Remodel  Bath Remodel  Basement Finish  
 Porch  3-Season Porch  4-Season Porch  Deck  Roofing  Siding  Windows/Doors  Swimming Pool  Grading  
 Excavating  Demolition  Other \_\_\_\_\_

### Project Details

Description: \_\_\_\_\_

Estimated Valuation of Work: \$ \_\_\_\_\_

*I hereby apply for a building permit and acknowledge that the information above is complete and accurate; that all work shall be in conformance with the City of Gem Lake ordinances and the State of Minnesota Building Code. I acknowledge that building permits issued in the City of Gem Lake shall become null and void if permitted work does not commence within 180 days of issuance, or if permitted work is suspended or abandoned for 180 days.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only

Permit No. \_\_\_\_\_

Fire Suppression: \_\_\_\_\_ IBC Construction Type: \_\_\_\_\_ Occupancy Classification: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_