



City of Gem Lake
 Heritage Hall
 4200 Otter Lake Road | Gem Lake, MN 55110
 651-747-2790/92 | 651-747-2795 (fax)
 E-mail city@gemlakemn.org

Right-of-Way Permit

Contractor Information

Contractor: _____ State License #: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Business Phone: _____

Cell Phone: _____ Email: _____

Project Location

Address: _____

City: _____ State: _____ Zip: _____

Start Date: _____ End Date: _____

Description (attached sketches of work to be performed): _____

How Utility is being Installed (if open cut or trenched, need a street restoration plan): _____

Restoration Plan and Type (includes turf restoration): _____

Restoration must be completed within 10 days of installation or repair work

Depth/Type, and size of utility to be installed: _____

Traffic control plan to include durations, times of day, detours, signage, etc. (attached additional sheets if needed): _____

Permits need to be sent to the City Engineer for approval prior to work being performed: Justin Gese, (jgese@sehinc.com), questions contact Mr. Gese at 612-209-0731. Payment is made to the City of Gem Lake, 4200 Otter Lake Road, Gem Lake, MN 55110. Fees (\$200.00) are required to be paid in advance to the City of Gem Lake

Applicant Signature: _____ Date: _____

Office Use Only

Receipt No. _____

Approved by: _____ Date: _____