



CITY OF GEM LAKE, MN
City Hall - 4200 Otter Lake Road
Gem Lake, MN 55110-3763
 Telephone 651-747-2790/2792
 E-mail City@gemlakeMN.org



Permit to Allow Archery Deer Hunting in the City of Gem Lake

Permission is hereby given to _____, owner of the property located at _____, Gem Lake, Minnesota, to allow archery deer hunting on the property.

The following guidelines must be followed or you will be in violation of Ordinance No. 124B:

- The permit to allow archery deer hunting on your property shall run from _____, 20__ to _____, 20 __ (three consecutive week maximum);
- Shooting of the bow and arrow shall be on the following three days of each week only:
_____.
- A copy of this Permit must be displayed on the premises; and
- Additional requirements of the Gem Lake City Council are listed on the reverse side of this permit.

Dated: _____

 Mayor, City of Gem Lake

I/we, _____, have read and understand the above requirements.

Date: _____

 (Property Owners Signature – all owners must sign)

 (Property Owner Signature)

To be completed by the City of Gem Lake:

- | | |
|--|---|
| <input type="checkbox"/> 5 plus acres parcel verified | <input type="checkbox"/> City Council Approval |
| <input type="checkbox"/> \$100 fee paid | Date: _____ |
| <input type="checkbox"/> \$500.00 Security Deposit | <input type="checkbox"/> Deer Harvest report received |
| <input type="checkbox"/> Bow Hunter Ed. Certificate verified | <input type="checkbox"/> Security Deposit returned |
| <input type="checkbox"/> DNR Permits – verified | |
| <input type="checkbox"/> Deer Stand locations/parcel/buildings location/shooting lanes | |

Additional Requirements:

- A hunting permit shall only authorize the discharge or use of bow and arrow on a specified parcel of property of five (5) acres or larger within the City. Multiple properties may join in an application for a hunting permit, provided that the combined properties are contiguous, combine to be 5 acres or larger, and will allow for a contiguous safe hunting area. All owners must join the application if properties are combined.
- The property owner(s) must apply for the permit on a form approved by the City. The application must be accompanied by a petition or other writing showing the consent of the owners of all parcels adjacent to the proposed hunting property. The application must submit a map of the property proposed for deer hunting, showing the size of the parcel, the proposed locations of deer stands and expected shooting lanes, and the location of any buildings on the property and adjacent property.
- The City Council, in granting the permit, shall establish boundaries for the hunting area on the property which shall be sufficient to protect public safety but in no event less than 300 feet from any home or 1000 feet from any school. The City Council may further limit hunting areas within the specified parcel of property, and attach other conditions to the hunting permit deemed necessary to protect the public safety and welfare.
- A landowner obtaining a hunting permit is responsible for ensuring that the terms of the permit are observed. If a permit is approved by the City Council, the landowner must post a cash security of \$500.00 before the permit is issued. If there is a complaint or report that permit terms were violated during the hunt, the City Council shall hold a hearing on the complaint and report, after giving the affected owner at least fourteen (14) days' notice of the hearing. If, following the hearing, the City Council concludes that a permit violation did occur, the Council may require that some or all of the cash security be forfeited to the City, in the Council's discretion; or if the deer kill form is not returned the Council may require that some or all of the cash security be forfeited to the City, in the Council's discretion.
- The City of Gem Lake shall track all staff time to review and administer archery deer hunting in the City. The Permit fee shall be utilized to pay for this staff review time. If the administrative cost to review and process the permit exceeds the amount of the Permit fee, the security deposit shall be utilized to cover additional review costs.
- The maximum duration of a hunting permit shall be three consecutive weeks. A permit may authorize the discharge and use of weapons a maximum of three days in any single week. Other activities (such as setting up stands) may take place on the days on which weapons discharge is not permitted.
- Any person hunting under a permit who is not one of the permit applicants must have written permission to hunt signed by the property owner. The hunter must have this permission form and a copy of the permit in their possession while hunting under the permit. The landowner shall notify the City of the identity of any other hunters who have been given permission to hunt on the property.
- The permit fee shall be set forth by City Council resolution.
- Hunting shall be done from elevated deer stands only. Hunters shall not drive or herd deer into a hunting area. All hunters must have appropriate State licensing and required permits for all deer taken. All State and Federal hunting rules and regulations shall apply in addition to requirements imposed by the City Council.

I/we, _____, have read and understand the above requirements.

(Property Owner Signature - all owners must sign)

Date: _____

(Property Owner Signature)



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Deer Hunt Completion Report

This report must be completed and faxed or emailed to the City of Gem Lake after the completion of the last hunt on your property. Thank you in advance for your cooperation.

Name: _____

Address: _____

Phone: _____ Cell: _____

Email: _____

Address of property hunted upon: _____

How many hunters did you have in total: _____

How many deer were harvested: _____

Did any problems/concerns come up during the hunt? _____

Is there anything suggestions of things that we can change? _(i.e.) the application process, the forms, etc.

Any other comments:

Deer hunt completion report
 9/22/2016



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Deer Harvest Report

If you harvest a deer in the City of Gem Lake, the following information must be reported to the City of Gem Lake to help ensure the return of the landowner's deposit.

Name: _____

Address: _____

Phone: _____ Cell: _____

Email: _____

Address of property hunted upon: _____

Date of harvest: _____

Time of harvest: _____

Location of harvest on property: _____

Tag number: _____

Registration number: _____

Sex of deer: _____

Deer harvest report
1/13/2017