

**City of Gem Lake
Planning Commission Meeting – April 6, 2021
Meeting Minutes**

Acting Planning Commission Chairman Don Cummings called the meeting to order at 7:03 p.m. Commission members Don Cummings, Stephanie Farrell, Joshua Patrick and Art Pratt were present, commission member Derrick Wippich was not able to attend. Also present: Jim Linder, City Council Member, Gretchen Artig-Swomley, Mayor, Patrick Kelly, City Attorney, Tom Riedesel, City Planner and Zoning Administrator, Melissa Lawrence, acting City Clerk and Paul Emeott, Resident.

Old Business

Cummings reported that he had received all but one planning commission member's code of ethics statements in to him and planned to turn in all paperwork to the city clerk within the next couple of weeks.

Public Hearings

None

New Business

1. Review of the City of Gem Lake Home Occupation regulation intent and supporting ordinance language;

Riedesel read off the Home Occupation Regulation Ordinances from surrounding cities. The planning committee discussed the reports and agreed that they were worried about excessive traffic, visitors, and hours of operation. Riedesel felt that Gem Lakes ordinance was good but could possibly have some slight changes made.

After discussion Cummings asked Riedesel to write suggested new language tightening up the ordinance to include more specific guidelines on traffic, visitors and hours of operation. A summary of this will be presented to the council on April 20th for further action.

2. The planning commission decided that at future meetings they would look at the
 - CUP Process
 - Update of Permitted Uses in the Gateway District
 - Update on the current state of the Comprehensive Plan

Other open items from Commissioners or Council representatives

None

Workshop with City Council

Workshop, April 12, 2021, cancelled

Next City Council Meeting

City Council, Tuesday, April 20, 2021

Adjournment

Being there no further business, following a motion from Commission member Joshua Patrick, seconded by Commission member Art Pratt, the meeting adjourned at 8:06 p.m.

Respectfully submitted, Melissa Lawrence.