



**City of Gem Lake**  
 Heritage Hall  
 4200 Otter Lake Road | Gem Lake, MN 55110  
 651-747-2790/92 | 651-747-2795 (fax)  
 E-mail [city@gemlakemn.org](mailto:city@gemlakemn.org)

## Zoning Permit Application

Applicant:  Owner  Contractor

### Property Information

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Contractor Information

Contractor: \_\_\_\_\_

State License #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Type

Commercial  Public/Institutional  Single-Family Dwelling  Two-Family Dwelling  Townhouse  Accessory Structure

### Construction Type

Limited Accessory Building  Driveway  Fence  Impervious Patio  Tank Removal  Other \_\_\_\_\_

### Submittal Checklist

Current State or City Contractors License

2 Copies of Site Plan

Briefly describe the work: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

### Incomplete permit applications will not be accepted

*I hereby apply for a building permit and acknowledge that the information above is complete and accurate; that all work shall be in conformance with the City of Gem Lake ordinances and the State of Minnesota Building Code. I acknowledge that building permits issued in the City of Gem Lake shall become null and void if permitted work does not commence within 180 days of issuance, or if permitted work is suspended or abandoned for 180 days.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only

Permit No. \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_