

**City of Gem Lake
Planning Commission Meeting – July 11, 2023
Meeting Minutes**

Planning Commission Chair Joshua Patrick called the meeting to order at 7:17 p.m. Commission Members Art Pratt and Stephanie Farrell were present. Not present were Derek Wippich and Don Cummings. Also present: City Attorney Kevin Beck, City Planner Evan Monson, Planner Intern Calli Jean Sycks, and Acting City Clerk Melissa Lawrence.

July 11, 2023

A motion was made by Commissioner Pratt to accept the agenda, seconded by Commissioner Farrell. Voice vote taken, all voted yes, motion passes, agenda accepted.

Minutes

A motion was made by Commissioner Farrell to approve the June 13, 2023, Planning Commission Meeting minutes, seconded by Commissioner Pratt. Voice vote taken, all voted yes, motion passes, minutes are approved.

Public Hearings

None

Old Business

Discussion of Nuisance Ordinance No. 86

City Planner Evan Monson believes that the Commission has touched on every inch of the current ordinance and as long as the Commission has no additional requested changes he will submit a redlined copy at the August Planning Commission meeting when more members will be present. The Commission will then suggest the Council approve based on the City Planners recommendations.

New Business

Discussion of New Clandestine Drug Lab Ordinance No. 143

City Planner Evan Monson removed the drug lab section from the Nuisance ordinance and created its own standalone ordinance. The new ordinance will be discussed at the August Planning Commission meeting when more members will be present. The Commission will then suggest the Council approve based on the City Planner's recommendations.

Discussion of New Traffic and Vehicles Ordinance No. 144

City Planner Evan Monson removed the sections regarding vehicles from the Nuisance ordinance and created its own standalone ordinance. The new ordinance will be discussed at the August Planning Commission meeting when more members will be present. The Commission will then suggest the Council approve based on the City Planner's recommendations.

August Meeting Date Discussion

Acting City Clerk Melissa Lawrence informed that Commission that there will be no election taking place on Tuesday, August 8, 2023 so the meeting could be changed from Wednesday, August 9, 2023 back to Tuesday, August 8, 2023 if they would prefer. The Commission would like to leave the meeting date as scheduled for Wednesday, August 9, 2023 as that is what has been posted since the beginning of the year.

September Meeting Cancellation Discussion

Due to the Commission Chair and City Planner not being in attendance at the September 12, 2023 Planning Commission meeting the Commission would like to cancel the September meeting. Commission Member Pratt introduced a motion to cancel the September 12, 2023 Planning Commission meeting unless a public hearing comes up, seconded by Commission Member Farrell. Voice vote taken, all voted yes, motion passes, September Planning Commission meeting is canceled.

Open Items for Commission Members to Bring Up

None

Future Meetings

City Council Meeting, Tuesday, July 18, 2023 at Heritage Hall, and Planning Commission Meeting, Tuesday, August 9, 2023 at Heritage Hall.

Attendance Inquiry

Commissioner Chair Patrick surveyed the Commission to see if any of the members would have any issues attending the August 9, 2023 meeting. At this time those in attendance have no scheduling conflicts with the scheduled August meeting.

Adjournment

Being there no further business, following a motion from Commissioner Pratt, seconded by Commissioner Farrell, the meeting adjourned at 7:38 p.m.

Respectfully submitted, Melissa Lawrence